

## APPENDIX B

### Terms and Abbreviations

This appendix consists of two sections:

- a. Section I contains terms followed by explanations. These are common terms used in daily operations, but are not inclusive of all terms.
- b. Section II contains abbreviations/acronyms with their definitions.

#### SECTION I. TERMS

##### ACTIVITY REGISTER

A record of all system transactions. It may include supply documents and property book actions. It serves as the repository for all transactions.

##### AUDIT TRAIL

An audit trail is a chronological record of system activities from start to finish.

##### AUTHORIZATION DOCUMENT NUMBER (MTOE AND TDA NUMBER)

A data element that identifies the document authorizing a property book item. The format of an authorization Document Number (TDA) is:

Pos 1-2 = Major or Subcommand Code.

Pos 3-6 = UIC.

Pos 7-8 = Unit Designator Code.

Pos 9-10 = Designated mobilization TDA only

The format of an Authorization Document is:

Pos 1-6 = The base TOE being modified.

Pos 7-8 = Major Command Code.

Pos 9-10 = Modification number of the MTOE.

Begins with Ø1 and progresses with each different modification of the base TOE for the specified command.

The authorization documents are: Table of Distribution and Allowances (TDA), Table of Organization and Equipment (TOE), Modified Table of Organization and Equipment (MTOE). Other authorizations are: CTA, AR 840-10, TM, SM, TB, letters, interim authorizations, etc.

BROWSER	A software product that permits a user to access and navigate the Internet.
CCI	Controlled Cryptographic Item is communications security equipment. Constant control will assure visibility by Serial Number and location.
CENTRAL PROCESSING UNIT	The part of a computer that has the electronic circuits needed to interpret and execute instructions.
COMPUTER	An electronic device that can read and process data per a set of internally stored instructions. A computer also can generate output with the required information in the proper format.
COMPUTER SECURITY	This is the physical security of an information-processing or computer facility. Also, the security of associated data files, programs, records, and other documents.
COMPUTER SYSTEM	A Central Processing Unit together with one or more peripheral (input/output) devices.
CONVERSION	This is the process of changing data from one form to another.
CURSOR	A movable symbol or spot of light on a monitor that shows where the next character will appear. It also shows where the user is to enter data. Also known as a pointer.
DATA	The general term that describes information the computer processes.
DATABASE	A comprehensive set of data containing information in a specific format.
DATA COMMUNICATIONS	This is the transfer of data or information between (DATA COMM): computers. It is usually through modems and telephone lines.
DATA ELEMENT	A single unit of data with a distinct value, such as sex, military unit, MOS, pay grade.
DEFAULT	The values used by software when the operator does not type a parameter.
DEVICE	This is a hardware unit such as a printer, floppy disk, tape drive, or a hard disk.
DISK DRIVE (FLOPPY)	The part of the computer into which you insert floppy diskettes.

DISK DRIVE (HARD)	A part of the computer used for main storage of data and programs. You cannot remove this disk.
DOCUMENTATION	The general process of logically organizing information generated in producing a computer program. Documentation continually shows the current state of the program.
DODAAF	An Army Master File containing DODAAC clear-text addresses and other related address data which is maintained by Defense Automatic Addressing System Center (DAASC).
EDIT	<ol style="list-style-type: none"><li>1. Checking data to make sure it conforms in structure and class to what the system expects.</li><li>2. To insert commas, periods, dollar signs, and other symbols in numeric fields for accuracy and readability before processing.</li></ol>
ENGINEERING CHANGE PROPOSAL-SOFTWARE	The documentation (DA Form 5005-R) that supports a request to change a STAMIS. A user (functional ECP) or the DPI (technical ECP) may initiate an ECP-S.
FIELD	An area where data is entered.
FORM	Various kinds of paper the printer uses. Also, one or more lines (displayed on monitor) in which you enter information by the keyboard.
FORM NUMBER	A code that identifies a specific transaction by its Form Number. The system reports this transaction to LOGSA under CBS-X procedures.
FRAME	A portion of a web page containing text or graphics.
GENERIC NOMENCLATURE	The nomenclature is the family name of an item or a group of items. These items have physical characteristics and functional capabilities common enough to meet the same operational needs. Supply operations treat them as a group. The nomenclature consists of the Federal Item Name and only that additional information needed to express functional capability. It distinguishes between items that are not functionally interchangeable. Generic nomenclature has a maximum of 51 spaces for listing in authorization documents, the AMDF, the SB 700-20, and other publications and reports prepared from that file.

GRAPHICAL USER INTERFACE (GUI)	The portion of a computer program that appears on the monitor and allows the user to interact with the program.
HARD COPY	A printed copy of computer output (printed reports, listings, or documents).
HARDWARE	The physical devices that are a part of a computer system. Hardware includes the CPU, monitor, printer, keyboard and like items.
HOME PAGE	The introductory web page for a web site.
ICON	A small picture that represents and is connected to an object or program.
INPUT	The information entered into the computer for processing purposes.
INPUT DEVICE	Any peripheral that assists you in getting data into the computer, such as a keyboard, or modem.
INTERFACE	A common means of communicating between two pieces of hardware or between two different computer systems
INTERNET	A global network of computers designed to share information. Also known as the World Wide Web.
KEYBOARD	A group of marked pushbuttons operated manually for entering data.
LINK (HYPERLINK)	A connection from one program or object to another. Typically, links appear in the form of underlined text or as icons.
LIST OF VALUES (LOV)	A dropdown list containing the value options for a particular data element.
MAJOR ITEM	A major item is a final combination of component parts or materials that is ready for its intended use. It is subject to continuing, centralized, individual item authorization and management throughout all command and support levels.
MENU	A list of options displayed on the screen.
MODEM (MODULATOR-DEMODULATOR)	A device of which the modulator part accepts input and converts it to analog signals. The system will send these signals over the transmission link. Once sent, the demodulator part of a second modem converts the analog signals to digital output.

MONITOR	The video display unit for a computer.
MOUSE	A pointing device attached to a computer that controls the movement of the cursor or pointer.
OPERATING SYSTEM	This is the part of the software that controls computer operation and supports application programs.
PASSWORD	A security measure assigned to user to gain access to the levels of the system.
POINTING DEVICE	A device attached to a computer, such as a mouse or touch pad, that controls the cursor or pointer.
POWER DOWN	A term that describes the steps for turning off the computer.
POWER UP	A term that describes the steps for turning on the computer.
PRINTER	The part of the system that produces printed (hard copy) output.
PROCESSING	The manipulation of data that transforms it into easy to use information.
PROPONENT AGENCY	The organization or agency with responsibility for the particular function that a STAMIS automates.
QUERY	A request for information from a database.
RECORD	A collection of related fields treated as a logical unit by a human.
REPORTING ACTIVITY	The DODAAC that identifies the activity reporting Serial Number information with a Serial Number Tracking transaction.
RESET	The process of restoring the equipment to its initial power on state. Also called reboot.
SCROLL	This means to move the contents of the screen up or down by one or more lines.
SOFTWARE	The programs and data that are stored electronically.
SORT	Arrange transactions by DIC, date, and other data in a given sequence.
STAMIS	Standard Army Management Information Systems
STORAGE DEVICE	A device that stores data within a computer system (for example, a hard or floppy disk).

UPDATE	Search a file, select an entry, change the entry, and replace it in the file.
UNIFORM RESOURCE LOCATOR (URL)	The global address of documents on the internet.
WEB	See Internet.
WEB PAGE	A document on the World Wide Web that has a URL.
WEB SITE	A location on the World Wide Web that contains Web pages.

## SECTION II. ABBREVIATIONS AND ACRONYMS

<b>Abbreviation</b>	<b>Name</b>
AAC	Acquisition Advice Code
AAR	Administrative Adjustment Report
ABA	Appropriation and Budget Activity Code
ABF	Authorization and Balance File
ACL	Access Control List
ADDL	Additional Identification
ADP	Automatic Data Processing
ADS	Automated Data System
AEC	Air Eligible Category Code
AIMI	Aviation Intensively Managed Item
AIS	Automated Information System
AIT	Automated Identification Technology
AISM	Automated Information System Manual
AKO	Army Knowledge Online
ALIN	Authorized Line Item Number
ALO	Authorized Level of Organization Code
AMC	Army Materiel Command
AMIS	Army Management Information System
APC	Account Processing Code
APP	Appendix
AR	Army Regulation
ARC	Account Requirement Code
ARI	Automatic Return Item
ARIL	Automated Return Items List
ARMS	Automation Resources Management System
ASL	Authorized Stockage List
ATTN	Attention
AUTH DOC	Authorization Document
AUTH DOC NO	Authorization Document Number
AV	Asset Visibility

<b>Abbreviation</b>	<b>Name</b>
CAC	Command Assignment Code
CAGE	Commercial and Government Entity
CAO	Customer Assistance Office
CC	Condition Code
CCB	Configuration Control Board
CCI	Controlled Cryptographic Item
CD/DVD-ROM	Compact Disk/Digital Video Disk – Read Only Memory
CFO	Chief Financial Officer
CI	Configuration Item
CIIC	Controlled Inventory Item Code
CMC	Commodity Management Code
CMBT	Combat
CONUS	Continental United States
COSCOM	Corps Support Command
CPU	Central Processing Unit
CSS	Combat Service Support
CSSCS	Combat Service Support Control System
CTIL	Controlled Tracked Item List
DA	Department of the Army
DAS	Date Available for Shipment
DC	Demand Code
DES	Distribution Execution System
DI	Due In
DIC	Document Identifier Code
DISA	Defense Information Systems Agency
DISCOM	Division Support Command
DLA	Date of Last Activity
DML	Demilitarization Code
DOD	Department of Defense
DODAAC	Department of Defense Activity Address Code
DODAAD	Department of Defense Activity Address Directory
DODAAF	Department of Defense Activity Address File

<b>Abbreviation</b>	<b>Name</b>
DODIC	Department of Defense Identification Code
DODRATTS	Department of Defense Radiation Testing and Tracking System
DOIM	Director of Information Management
DOL	Director of Logistics
DPI	Data Processing Installation
DRAM	Dynamic Random Access Memory
DSU	Direct Support Unit
DSS	Direct Support System
DSSC	Direct Support System Code
EC	Error Code
ECC	Equipment Category Code
ECP-S	Engineering Change Proposal-Software
ECS	Equipment Concentration Site
EDD	Estimated Delivery Date
EEC	Error Explanation Code
EIC	End Item Code
EIR	Equipment Improvement Recommendation
EM	End Users Manual
EUM	End Users Manual
EP	Extension Plan
EQUIP	Equipment
ERC	Equipment Readiness Code
ESD	Estimated Shipping Date
FAD	Force/Activity Designator
FC	Fund Code
FEDLOG	Federal Logistics
FORM NO	Form Number
FP	Functional Proponent
FSC	Federal Supply Class
FTP	File Transfer Protocol
FY	Fiscal Year
GBL	Government Bill of Lading

<b>Abbreviation</b>	<b>Name</b>
GCSS-A/T	Global Combat Support System – Army/Tactical
GEN NOMEN	Generic Nomenclature
GEO	Geographical
GSA	General Services Administration Support
GUI	Graphical User Interface
HAZMAT	Hazardous Material
HCP	Health Comfort Pack
HR	Hand Receipt
IAW	In Accordance With
IBM	International Business Machines
ICC	Inventory Item Code
ICP	Interim Change Package
ID	Identification
INV	Inventory
ISSO	Information Security System Officer
LAN	Local Area Network
LCC	Logistics Control Code
LIN	Line Item Number
LOGSA	Logistics Support Activity
LOGTAADS	Logistic The Army Authorization Document System
LOV	List of Values
MACOM	Major Army Command
MATCAT	Materiel Category
MCN	Management Control Number
MEC	Manager Entry Code
MILSTRIP	Military Standard Requisitioning and Issue Procedures
MODEM	Modulator-Demodulator
MRC	Maintenance Repair Code
MS	MicroSoft
MTOE	Modified Table of Organization and Equipment
NDE	National Defense Equipment
NIIN	National Item Identification Number

<b>Abbreviation</b>	<b>Name</b>
NOC	National Operational Center
NON-DSS	Non-Direct Support System
NSN	National Stock Number
OCONUS	Outside Continental United States
O/S	Operating System
PARA NO	Paragraph Number
PCMCIA	Personal Computer Memory Card International Association
PB	Property Book
PBIC	Property Book Identification Code
PBO	Property Book Officer/Property Book Office
PBUSE	Property Book Unit Supply Enhanced
PCN	Product Control Number
PD	Priority Designator
PLIN	Primary Line Item Number
PN	Part Number
POC	Point of Contact
POL	Petroleum, Oils, and Lubricants
PS	Price Signal Code
PUIC	Parent Unit Identification Code
QTY	Quantity
RASC	Regional Automation Support Center
RDD	Required Delivery Date
RIDB	Readiness Integrated Database
RIC	Routing Identifier Code
RICC	Reportable Item Control Code
SAAS-MOD	Standard Army Ammunition System – Modified
SARSS-1	Standard Army Retail Supply System – Level 1
SB	Supply Bulletin
SCIC	Special Control Item Code
SCMC	Supply Category of Material Code
SCP	System Change Package
SIC	Support Indicator Code

<b>Abbreviation</b>	<b>Name</b>
SKO	Sets, Kits, and Outfits
SOP	Standing Operating Procedures
SOS	Source of Supply
SPR	Supply and Property
SRC	Special Requirement Code
SRI	Special Reporting Item Code
SRRC	Serial/Registration Number Requirement Code
SSA	Supply Support Activity
ST	Status Code
STAMIS	Standard Army Management Information Systems
SUBLIN	Substitute Line Item Number
SUBUIC	Subordinate Unit Identification Code
SYSNO	System Number
TA	Type Action Code
TAC	Type Authorization Code
TB	Technical Bulletin
TBD	To Be Developed
TCN	Transportation Control Number
TCN/GBL	Transportation Control Number/Government Bill of Lading
TCP/IP	Transfer Control Protocol/Internet Protocol
TDA	Table of Distribution and Allowances
TI	Turn In
TM	Technical Manual
TOC	Type Organization Code
TOE	Table(s) of Organization and Equipment
UAC	Unit Assignment Code
UAT	Unit Appropriate Type
UI	Unit of Issue
UIC	Unit Identification Code
UND	Urgency-of-Need Designator
URL	Uniform Resource Locator
USACASCOM	United States Army Combined Arms Service Command

<b>Abbreviation</b>	<b>Name</b>
USPFO	United States Property and Fiscal Officer
UTO	Unit Task Organization
VGA	Video Graphics Adapter
VRAM	Video Random Access Memory
WWW	World Wide Web